

## COVENTRY CITY COUNCIL

### NOTICE OF KEY DECISIONS AND PRIVATE REPORTS

1. This notice sets out key decisions that will be taken by the Cabinet, individual Cabinet Members and employees as well as private reports expected to be considered by Cabinet.
2. Where any report is to be considered in private at a meeting of the Cabinet the reason for it being considered in private is set out in column 6 of the schedule.
3. The agenda, together with reports and supporting documents for each Cabinet meeting, will be published on the [Coventry City Council website](#) at least five clear working days before the date of the meeting.
4. Subject to any prohibition or restriction on their disclosure, copies of the documents submitted to Cabinet, individual Cabinet Members or employees may be obtained from Governance Services, Coventry City Council, Council House, Earl Street, CV1 5RR or the [Coventry City Council website](#) after the agenda for the relevant meeting has been published.
5. In general, a public report will be published for each Private report, setting out the matter for decision and issues to be considered, excluding any information deemed confidential or exempt.
6. Other documents relevant to the matters in a report may be added to those listed in column 7. These will be published on the [Coventry City Council website](#) with the agenda at least 5 clear working days before the day of the meeting.
7. Representations about why a private report should be considered in public should be sent by email to the [Governance Services](#) Team or in writing to Governance Services, Coventry City Council, Council House, Earl Street, CV1 5RR.
8. Where a report is to be considered in private, the Council will publish a further notice of the intention to hold the Cabinet meeting in private, including details of any representations received about why the meeting should be open to the public and a statement of the response to any such representations at least 5 clear days before the meeting.

1 Decision-maker	2 Proposed date of meeting	3 Matter for decision	4 Key Decision Y/N	5 Private Report Y/N	6 Reason for the report to be considered in private <i>(Report contains exempt information as defined in Schedule 12A of the Local Government Act 1972)</i>	7 Documents submitted to Decision-maker	8 Date Published
Cabinet	3/1/17	2017/18 Council Tax Base	Y	N	-	-	5/12/16
Cabinet	3/1/17	Rugby Borough Council New Local Plan – Publication Draft	Y	N	-	-	5/12/16
Cabinet	3/1/17	Sustainability and Transformation Plan	Y	N	-	-	5/12/16
Cabinet	3/1/17	Cultural Strategy – Strategic Arts Policy	Y	N	-	-	5/12/16
Cabinet	3/1/17	Additional Space for the Albany Theatre, Earlsdon Park	Y	Y	Refers to the identity, financial and business affairs of an organisation and the amount of expenditure proposed to be incurred by the Council under a particular contract for the supply of goods or services.	-	5/12/16
Cabinet	3/1/17	Purchase of Income Producing Asset	Y	Y	Refers to the identity, financial and business affairs of an organisation and the amount of expenditure proposed to be incurred by the Council under a particular contract for the supply of goods or services.	-	5/12/16

**\* Cabinet Members:**

<b>Member</b>	<b>Portfolio</b>
The Leader Policy and Leadership Cllr Duggins	Council Plan, Scrutiny, External relations / public relations, Image and reputation, Partnership companies, Chair of Cabinet / Management Board meetings, Emergency Planning, Regional Matters, West Midlands Combined Authority, Risk Management
The Deputy Leader Cabinet Member for Policing and Equalities Cllr A Khan	Community Safety, Community Cohesion, Public Protection and Licensing, Democratic Services including Lord Mayor's, Electoral Registration, Equalities, Legal Services, Training (Members), Constitutional Matters and Political Management, Domestic Violence and Sexual Exploitation, Local Policing, Local Enterprise Partnership, Media Strategy, Events, International liaison, Deputising on Leader items
Cabinet Member for Strategic Finance and Resources Cllr J Mutton	Strategic Finance including Budget Setting, External Resources, Operational Finance incl. Revenues and Benefits, Service Transformation, Procurement, Value for Money, Medium Term Financial Strategy, Corporate Service Performance, Policy and Quality, Human Resources, Key Staff Recruitment and Retention, Information Technology, Digital and Customer Services, Health and Safety, Operational Property, Coventry Investment Fund, Pensions
*Cabinet Member for Children and Young People Cllr Ruane	Children and Families, Children and Young People's Social Care, Child Sexual Exploitation, Young People, Youth Offending Service, Safeguarding, *S19 Children Act 2004 Lead Member, Fostering and Adoption Designated as the Lead Member for Children's Services as required by Section 19 of the Children's Act 2004
Cabinet Member for Education and Skills Cllr Maton	Post 16 Education and Training, Schools, Early Years, Libraries, Adult Education, Higher and Further Education (incl. Universities), Skills and employability, Teenage Pregnancies
Cabinet Member for Jobs and Regeneration Cllr O'Boyle	Community Economic Development, City Centre, Inward Investment, Property (Commercial), Urban Regeneration, Transportation, Tourism and Marketing, Climate Change Strategy and Development, Energy Policy, Conservation and Renewables, Sustainability, Digital for Business
Cabinet Member for City Services Cllr Innes	Highways, Drainage and Lighting, Licensing Policy (Hackney Carriage and Private Hire), Street Services (Ground Maintenance, Refuse (domestic and commercial), (Street Cleaning), Waste Management, Flood Management, Building Services, Environment, Bereavement Services, Traffic Management and Road Safety, Building Cleaning, Catering
Cabinet Member for Adult Services Cllr Abbott	Social Care for Adults, Older People and People with Disabilities, Carers
Cabinet Member for Public Health and Sport Cllr K Caan	Health Strategy and Policy, Health and Wellbeing Board, Health Inequalities, Marmot, Local Health Economy, Public Health, Sexual Health, Mental Health, Fuel Poverty, Sport, Parks
Cabinet Member for Community Development Cllr L Bigham	Archives, Arts, Heritage, Museums, Conservation, Social Enterprise Strategy, Mutuals, Community and Third Sector Relations, City Centre Management, City of Culture Bid, Community Centres, Homelessness, Refugees and Asylum Seekers, Voluntary Sector, Welfare Advice Services, Neighbourhood Services, Housing Planning